



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT M.H.COLLEGE OF HOME SCIENCE AND SCIENCE FOR WOMEN, JABALPUR
Name of the head of the Institution	Dr. Mrs. Shashi Bala Shrivastava
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0761-2407326
Mobile no.	9329567704
Registered Email	principalmh.1954@gmail.com
Alternate Email	hegmhsgpgcjab@mp.gov.in
Address	Near Sahstri Bridge Napier Town Jabalpur MP
City/Town	Jabalpur
State/UT	Madhya Pradesh
Pincode	482002

2. Institutional Status																															
Autonomous Status (Provide date of Conformant of Autonomous Status)			05-Apr-2017																												
Type of Institution			Women																												
Location			Urban																												
Financial Status			state																												
Name of the IQAC co-ordinator/Director			DR B K SINGH																												
Phone no/Alternate Phone no.			07612407326																												
Mobile no.			8319472745																												
Registered Email			principal@gmhcollege.nic.in																												
Alternate Email			hegmhhsjpgcjab@mp.gov.in																												
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)			http://www.gmhcollege.org.in/AQAR/AQAR%20report%202018-2019.pdf																												
4. Whether Academic Calendar prepared during the year			Yes																												
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.gmhcollege.org.in/pdfs/academic%20calander%2019-20.pdf																												
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>80.4</td> <td>2003</td> <td>16-Sep-2003</td> <td>16-Sep-2008</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.41</td> <td>2012</td> <td>10-Mar-2012</td> <td>09-Mar-2017</td> </tr> <tr> <td>3</td> <td>B+</td> <td>2.64</td> <td>2019</td> <td>15-Jul-2019</td> <td>14-Jul-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B++	80.4	2003	16-Sep-2003	16-Sep-2008	2	A	3.41	2012	10-Mar-2012	09-Mar-2017	3	B+	2.64	2019	15-Jul-2019	14-Jul-2024
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2	A	3.41	2012	10-Mar-2012	09-Mar-2017																										
3	B+	2.64	2019	15-Jul-2019	14-Jul-2024																										
6. Date of Establishment of IQAC			01-Jan-1970																												
7. Internal Quality Assurance System																															

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Maitri Diwas Orientation Programme	17-Sep-2019 3	1247
Yuva Sankalp Varsh	20-Aug-2019 20	174
Go green initiatives	16-Jul-2019 22	747
Personality Development Programme	24-Jul-2019 25	863
Departmental club activities	17-Jul-2019 145	1345
Swami Vivekanand Career Guidance Plan	15-Jul-2019 145	2252
Community outreach programmes	29-Jul-2019 30	415
Academic enhancement programmes -Lecture series Quiz Seminar Workshops & Training Programmes	16-Jul-2019 45	1704
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	CPE	UGC	2004 1095	10000000
Institution	MPHEQIP	World bank	2018 1460	184770918
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	568789
Year	2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Go green initiatives-To create an ecofriendly awareness within the campus through ECO club

Solar Ambassador Workshop 2019, Hands on Training to assemble Solar Study Lamps

Regional level Workshop on Beating the Plastic

Regional level career fair

Student and faculty exchange activities with paired college of Manipur through EBSB club activity publish them on Facebook Page and Twitter account of the college

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Organize community outreach programmes	All departments conducted subject specific community outreach programs in "Narmada Gau Kumbh" visit to Aganbadi, Old age homes, rehabilitation centers etc. was also done by the students.
To make internships career oriented, Organize career fair	Internships were made career oriented, Regional level career fair was organized in which students displayed and sold selfmade articles, 35 companies offering placement also visited the institute.
To inculcate moral values among the students	Exhibition of quotations, thought for the day, lectures, "Sarve Dharma Sabha" etc. were organized to boost moral values.
Theme based exhibitions	Throughout the year theme based exhibition by different departments

	were displayed to enhance awareness among the students such as on pollution, water conservation, environment, use of Khadi, POSCO act, nutrients for various diseases, garment designing etc.				
Subject specific lectures, workshops, National seminar	Each department arranged subject specific lectures, Seminars and workshops by experts.				
Induction programme	The session began with Induction Programme for BSc Ist Year and MSc I Semester. It continued for 3 days in which the newly admitted students were given information about the various activities and schemes carried out by the college.				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <th>Name of Statutory Body</th><th>Meeting Date</th></tr> <tr> <td>Governing body</td><td>30-Jul-2019</td></tr> </table>		Name of Statutory Body	Meeting Date	Governing body	30-Jul-2019
Name of Statutory Body	Meeting Date				
Governing body	30-Jul-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	05-Jul-2019				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	15-Feb-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	In the present era of information technology the institute focuses on employing IT in every sector of its activities. Thus the College has web enabled application software which is independent of the client platform and is browser based. Various modules of the application software are Admission module: The entire process of admission is taken care of in this module. This process consists of ? Application form				

submission ? Verification of application forms ? Merit list generation ? Admission list generation ? Fee payment and allotment of unique ID ? Generation of identity card with scanned photograph The fee payment is linked to the accounts module Student module: This module maintains the complete information of students ? Father's and mother's name ? Address: local and permanent, contact number ? Section and serial number ? Fee category ? Cast, religion ? Students status: Regular/ex The information can be searched by unique ID, name, class etc ? When a student is promoted to the next year after qualifying the examination, her class automatically changes on payment of fees ? This module is linked to attendance, fee, scholarship and exam module of the software Attendance module: ? This module is use for recording the details of attendance of the students ? For each subject one staff member is authorized to record the attendance, section wise. Consolidated attendance report in various forms is generated as per necessity. Fee Module: ? The fee module is flexible enough to configure the different types of fee structure and payment schedule. ? This module automatically calculates the current year fee dues on the basis of the last fee payment details, student category wise fee, concessions etc. This module is linked to accounts and student module Exam module: ? This module is developed to handle the entire examination processes of all type of examinations viz internal assessment, main return and practical examination, project work, retotaling/ revaluation, ATKT/supplementary and special examinations ? This module takes care of roll list generation masters for exam management as per the specified rules, entry of marks, result process, mark sheet, result generation along with other reports This module is linked to student module Accounts module: ? This module takes care of accounts viz UGC, government and nongovernment. ? The accounts module automatically manages posting of fees into appropriate account heads. ? Ledger books and cash books are generated. ? This module is capable of

generating DFC and GFC into automatically. This module is linked to student module and fee module. Hostel module: this module takes care of the following ? Management of hostel accounts ? Management of hostellers data base ? Management of stock and mess articles ? Generation of various reports Staff module: ? This module helps in maintaining the personal information of all teaching and nonteaching staff ? This includes personal, family, academic and nomination details of all teaching and nonteaching staff Provision of security: The software design provides security of access to different users of the various modules of the software.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MSc	C043	Botany	26/08/2019
MSc	C044	Chemistry	06/09/2019
MSc	C050	Mathematics	18/09/2019
MSc	C051	Microbiology	26/08/2019
MSc	C054	Physics	11/09/2019
MSc	C056	Zoology	28/08/2019
MSc	C205	Food and Nutrition	31/08/2019
MSc	C206	Family Resource Management	14/09/2019
MSc	C207	Human Development	11/09/2019
MSc	C208	Clothing and Textile	31/08/2019

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BSc	Clinical Nutrition - Chemistry - Zoology	02/07/2019	C122	02/07/2019
BSc	Biotechnology - Botany -	02/07/2019	C062	02/07/2019

	Chemistry			
BSc	Biotechnology - Chemistry - Zoology	02/07/2019	C067	02/07/2019
BSc	Botany - Chemistry - Microbiology	02/07/2019	C080	02/07/2019
BSc	Chemistry - Microbiology - Zoology	02/07/2019	C118	02/07/2019
BSc	Computer Application - Mathematics - Physics	02/07/2019	C129	02/07/2019
BSc	Computer Science - Mathematics - Physics	02/07/2019	C137	02/07/2019
BSc	Electronics - Mathematics - Physics	02/07/2019	C144	02/07/2019
BSc	Biochemistry - Chemistry - Zoology	02/07/2019	C058	02/07/2019
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Clinical Nutrition - Chemistry - Zoology	02/07/2019	50
Biotechnology - Botany - Chemistry	02/07/2019	53
Biotechnology - Chemistry - Zoology	02/07/2019	56
Botany - Chemistry - Microbiology	02/07/2019	48

Chemistry - Microbiology - Zoology	02/07/2019	54
Computer Application - Mathematics - Physics	02/07/2019	55
Computer Science - Mathematics - Physics	02/07/2019	72
Electronics - Mathematics - Physics	02/07/2019	30
Physics-Computer Maintenance -Mathematics	02/07/2019	40
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Clinical Nutrition - Chemistry - Zoology	34
MSc	Botany	26
MSc	Chemistry	23
MSc	Mathematics	24
MSc	Microbiology	7
MSc	Physics	20
MSc	Zoology	30
MSc	Food and Nutrition	21
MSc	Clothing and Textile	10
MSc	PG Diploma in Fashion Designing	8
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The institute is committed to the highest standards of education. It thus encourages students and other stakeholders to provide thoughtful and constructive feedback. This feedback guides the institution towards channelized up gradation, thereby laying focus on the thrust areas on demand. To achieve this the administration of the college lays stress on obtaining feedback for its overall functioning such as syllabus, teaching and learning , library , facilities like: drinking water, toilets, laboratories, infrastructure, etc.</p>

every year. In order to setup objectives and review the performance of the administration, faculty and staff the college collects feedback from every student of the college, teacher, alumni and parents in appropriately designed feedback forms, consisting of all the necessary columns such as syllabus, teaching methodology, conduction of practical, time table, library and sports facilities, extracurricular and co-curricular activities. After a systematic feedback is obtained the data is analyzed by the IQAC committee, thus identifying the needs and requirements of the students so as to improve the quality of education and all other existing facilities. The grievances and requirements are noted down and brought to the notice of the administration. Meetings are then held with the concerned committees and the needs and solutions for the requirements are chalked out. Any complaint against any member of the institution is taken into consideration seriously and an immediate action is taken against the concerned. Infrastructural requirements are discussed in the meetings with the head of department and the concerned committee is advised to take the necessary action. The alumni and the teachers are required to judge the syllabus and give their opinion. In case of any revision in the syllabus the matter is brought before the board of studies of the respective subject. In the feedback from the parents/ guardians suggest any dissatisfaction regarding the time table or any other inconvenience is then reported to the relevant committee to sort out the problem. Thus feedback is a very strong tool used by the institution for its overall development. As a result of feedback, the college continues to review, develop and implement policies and practices such as curriculum governance, supervision and monitoring, creation of an academic culture, to enhance effective learning and teaching practices etc.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Physics- Computer Maintenance -Mathematics	45	40	40
BSc	Biochemistry - Chemistry - Zoology	45	38	38
BSc	Biotechnology - Botany - Chemistry	60	53	53
BSc	Biotechnology - Chemistry - Zoology	60	56	56
BSc	Botany - Chemistry - Microbiology	60	48	48
BSc	Botany - Chemistry - Zoology	250	1650	275
BSc	Chemistry - Mathematics - Physics	210	180	180

BSc	Chemistry - Microbiology - Zoology	60	54	54
BSc	Clinical Nutrition - Chemistry - Zoology	45	181	50
BSc	Computer Application - Mathematics - Physics	70	55	55
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3041	394	125	2	108

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
125	108	25	12	4	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college runs a “Teacher Guardian Scheme” under which every teacher is assigned the guardianship of about 70 students. Every student of the college is thus under the mentorship of a teacher who keeps an overall record of these students throughout the year. A yearly diary is prepared in which all the details personal as well as academic along with a recent photograph of the student are recorded. Meetings with their parents are called twice a year to discuss the problems of their daughters in the college. Thereafter appropriate measures are taken to resolve these problems. A record of their attendance and achievements is also maintained therein.

These schemes brought a close affinity of the students with their mentors, thus enabling them to share their personal problems with their guardians, which otherwise they were hesitant and shy to disclose. A remarkable change in their personality such as gaining confidence, communication skills etc. was noted in many students.

This scheme/practice thus enables the institute to fulfill the following objectives- • To establish a first line of communication between the student and teacher guardian • To create a sense of oneness among the allotted group • To identify and mitigate psychological, social and other issues faced by the students • To make the students aware of their strengths and weaknesses • To monitor, counsel, guide and motivate students in all academic pursuits

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3435	125	1 : 27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
74	74	Nil	8	62

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr Shampa Jain	Professor	Sports -State level badminton
2019	Dr. Arjun Shukla	Lecturer	Young Scientist Award, by Society of Pharmacognosy and Phytochemistry, Delhi
2019	Dr. Arjun Shukla	Lecturer	Fellow of Research journal of Chemical and Environmental Science (F.R.J.C.E.S) for Outstanding Contribution in the Field of Life Science.
2019	Dr. Arjun Shukla	Lecturer	Fellow membership of Scientific Society of Advanced research and Social Changes (F.S.S.A.R.S.C) for Outstanding Contribution for Scientific Society.
2019	Dr. Arjun Shukla	Lecturer	Paryavaran shree samman awarded by Asian Biological Research Foundation New Delhi, on the occasion of International Conference
2020	Dr. Arjun Shukla	Lecturer	Environmentalist of the Year 2019 awarded by International Foundation for Environment and Ecology, Kolkata, on the occasion of

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	D360	III	16/09/2020	30/10/2020
BSc	C137	III	16/09/2020	30/10/2020
BSc	C129	III	16/09/2020	30/10/2020
BSc	C118	III	16/09/2020	30/10/2020
BSc	C080	III	16/09/2020	30/10/2020
BSc	C067	III	16/09/2020	30/10/2020
BSc	C062	III	16/09/2020	30/10/2020
BSc	C058	III	16/09/2020	30/10/2020
BSc	C085	III	16/09/2020	30/10/2020
BSc	C116	III	16/09/2020	30/10/2020

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nil	3254	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gmhcollege.org.in/PSO&CO&PO.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C129	BSc	Computer Science - Mathematics - Physics	63	63	100
C122	BSc	Clinical Nutrition - Chemistry - Zoology	33	33	100

C116	BSc	Chemistry - Mathematics - Physics	190	190	100
C085	BSc	Botany - Chemistry - Zoology	196	196	100
C080	BSc	Botany - Chemistry - Microbiology	47	47	100
C067	BSc	Biotechnol ogy - Chemistry - Zoology	49	49	100
C062	BSc	Biotechnol ogy - Botany - Chemistry	50	50	100
C058	BSc	Biochemistry - Chemistry - Zoology	31	31	100
D360	BSc	Physics- Computer Maintenance - Mathematics	40	40	100
C037	BSc	Home Science	72	72	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gmhcollege.org.in/AQAR/Student%20Feedback%20%20final%202019.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	0	00	Nill	Nill
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received
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		agency	sanctioned	during the year
Nill	00	0	Nill	Nill
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Training (USHA Sewing Machine)	Clothing and Textile	31/07/2019
Rakhi Making Workshop	Clothing and Textile	03/08/2019
Short duration training program of entrepreneurship on Badge making	Resource Management	12/08/2019
P.G. Library Management Workshop	Zoology	22/08/2019
Workshop on Applique Work	Clothing and Textile	31/08/2019
Rangoli workshop organized by ED department	Resource Management	23/09/2019
Training on Stencil Printing	Clothing and Textile	25/09/2019
Student Ambassador Workshop 2019 ` Hands on training to assemble solar study lamps`	Physics and RM	21/10/2019
Workshop on design and innovation on use of colour scheme	Resource Management	14/11/2019
Workshop on `art object decoration`	Resource Management	22/11/2019
Training on Dabu Printing	Clothing and Textile	27/12/2019
One day workshop on `Tie and Dye with Pigment Colour`	Clothing and Textile	11/01/2020
Workshop on `Beating the Plastic`	Botany	11/01/2020
Manav Vikas Adhyayan `Paschatya Vyavshayik Sambhavnaye`	Human Development	26/01/2020
Workshop on Sari Draping and Hair Style	Clothing and Textile	24/02/2020

Seminar on Water Conservation	Botany	26/02/2020
Workshop on flower arrangement and bouquet making	Resource Management	11/03/2020
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nari shakti ko pranam	Dr Raj Laxmi Tripathi	Brij Bhumi Foundation	15/11/2019	51 most influenation women
Sweep activity	Dr Shampa Jain	Collector Jabalpur	21/06/2019	Lok Sabha election
Swachhata Abhiyan	Ku Anisha Parveen	Collector Jabalpur	02/10/2019	Cleanliness drive
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
First Step-Clothing Textile	Mansi Tiwari self	self	Unique Cration	Swarojgar boutique	06/07/2020
First Step-Clothing Textile	Priyanka Singh	Alumni	Sew-in Style	Swarojgar boutique	02/08/2020
First Step-Clothing Textile	Alka Mehra	self	Alka boutique	Swarojgar boutique	18/08/2019
First Step-Clothing Textile	Anjali Varma	self	Anjali Fashion Cration	Swarojgar boutique	27/08/2019
Food and Nutrition	Anshika Dwivedi	self	Bake Arts	Swarojgar Bakery	20/06/2020
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
BOTANY	1
CHEMISTRY	1
ZOOLOGY	3
MICROBIOLOGY	1
FOOD AND NUTRITION	2

CLOTHING AND TEXTILE	2
HUMAN DEVELOPMENT	1
MATHEMATICS	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Food and Nutrition	3	4.9
International	Botany	12	6.2
International	Physics	1	0.4
International	Zoology	6	6.1
National	Botany	1	0
National	Zoology	1	3.4
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Human development	1
Botany	9
Zoology	5
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
0	Nill	0	Nill
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	Nill	Nill	Nill	Nill	Nill	Nill
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	Nill	Nill	Nill	Nill	Nill	Nill
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	13	52	18	53
Presented papers	13	27	Nill	Nill
Resource persons	5	Nill	5	Nill
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
0	Nill	Nill	Nill
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Botany	Regional workshop on Beating the Plastic	Department of Higher Education Govt of MP	16800	168
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nutritional food for adohlesence (1 week awareness program)	NSS-Buniyadi school Jabalpur	5	15
Anemia awareness programme and PCOS and Cancer awareness	FOGSI/Red Ribbon club	8	58
Awareness for Aganwadi Workers Low cost value added weaning food	ICDS	6	42
Adventures sports and Community Work	NSS	18	34
Inauguration of Constitution Day	NSS	10	50
Inauguration of Pandit Jawaharlaal Nehru's 130th Birth Anniversary	NSS	30	180

Debate Competition "Rajeev Gandhi ka Sapna IT Computer main Agrini ho Desh Apna"	NSS	6	42
Sardar Vallabh Bhai Patel 144th Birth Anniversary	NSS-Nagar Nigam Jabalpur	5	25
Dikhao dum plastic ho kam	NSS-Nagar Nigam Jabalpur	10	40
Swachhata hi seva Abhiyan	NSS-Nagar Nigam Jabalpur	21	271
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Election literacy drive	Nirvachan Saksharata-sweep activity	Collector Jabalpur	108
Swaccha Bharat (Smart city drive)	Clean Campus	Collector Jabalpur	2252
Fit India Movement	Health Checkup	CMO, Jabalpur	453
Nutritious food	Best Stall	Collector Jabalpur	245
View File			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Extension Activity	Higher Education Bhopal	Sarvdharm Sabha Gandhi Stambh Lokarpan	50	400
Under Gender issue	NGO Wright Town Jabalpur	Celebration of National Girl Child Day by distributing Biscuits and toffees to inmates of Vihan Rehabilitations Centre Wright Town Jabalpur	3	20
Swaccha Bharat	Nagar Nigam, Jabalpur	Awareness Rally	5	67
Solar Brand	IIT Bombay	Solar Brand	6	125

Ambassador		Ambassador		
Go Green Initiatives	Prakriti Mitra Environment Society	Plantationat Madan Mahal Hills	10	45
Lalima Yojana	Women and Child Development department	Haemoglobin test	23	74
Extension Activity	Vihan rehabilitation center	Awareness program	9	11
Extension Activity	Navjyoti Nasha Mukti kendra, Jabalpur	Awareness program	6	23
Extension Activity	Vridha Ashram, Tilwara Ghat, Jabalpur	Awareness program	6	25
Driving License	RTO, Jabalpur	Awareness	5	600
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Board of studies	12	Institution	1
External Examiner	32	Institution	1
Resource Persons	12	Institution	1
Youth Festival	50	Institution	6
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Nutrition and dietetics	Hotel Narmada Jackson, College	16/12/2019	25/12/2019	34
Internship	Study on Person with special needs	Vihan reha bilitation centre wright town jabalpur	13/01/2020	13/03/2020	3
Internship	Study on Meteorology	O I/c Mete orological	16/01/2020	07/02/2020	5

		Department V eteorologica l Office Anand Nagar Adhartaal Ja balpur(M.P.) Co-934051080 2.			
Internship	Nutrition and dietetics	GNSCB Medical college, Jabalpur	27/01/2020	10/02/2020	21
Internship	Mushroom cultivation	Mrs Shikha Pandey NGO - ASURID (Active Society of Urban Rural Integrated Development Jbp)	27/01/2020	27/02/2020	28
Internship	Nursery plantation and silkworm rearing technology	Dr D P Turkar Govt Silk Centre (Resham kendra), Seoni tola, Jabalpur	27/01/2020	27/02/2020	7
Internship	Fish Culture	Dr. Madhuri Sharma Department of fisheries JNKVV, Jabalpur	27/01/2020	27/02/2020	6
Internship	Mushroomm cultivation	Mata Gujari Mahila Mahav idhylaya, Jabalpur	13/03/2020	20/03/2020	7
Internship	Plant tissue culture	St.Aloysius College Jabalpur	13/03/2020	20/03/2020	9
Internship	Electricity Distribution (Electricity Generation and Transmision)	Madhya Pradesh Poorv Kshetra Vidhyut Veteran Company LTD Nayagaon Jab alpur(M.P.) Co-Mr A.K. Tiwari Mb-94	03/02/2020	08/02/2020	15

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Eco Club Environmental Planning Coordination Organisation (EPCO)	01/07/2019	Environmental conservation awareness programm	453
Election Literacy Club Election commision of India	23/11/2019	Systematic Voters' Education and Electoral Participation program	183
Excellent Bio Research Solution Private Limited Excellent Tower Napier Town 4th Bridge Jabalpur	16/03/2020	Research and Internship	32
Indira Gandhi National Open University	27/07/2019	Programme Study Center	102
Red Ribbon Club	06/07/2019	Awareness Programme	354
Prakriti Mitra Environmental Society	09/07/2019	Go green initiatives	67
Ek Bharat Shresht Bharat Club Govt. of India	12/01/2019	The states carry out activities to promote a sustained and structured cultural connect in the areas of language learning, culture, traditions music, tourism cuisine, sports and sharing of best practices,	230
Swaccha Bharat Abhiyan	13/01/2020	Awareness Programme	786
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2004

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	58923	Nill	Nill	Nill	58923	Nill
Reference Books	4438	17879	5	1100	4443	18979
e-Books	2	19470	Nill	Nill	2	19470
Journals	30	Nill	Nill	Nill	30	Nill
e-Journals	2	19470	Nill	Nill	2	19470
Digital Database	1	Nill	Nill	Nill	1	Nill
CD & Video	64	4113	Nill	Nill	64	4113
Others(s pecify)	39	32554	37	22237	76	54791
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nill
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	195	5	0	4	1	1	12	10	0
Added	0	0	0	0	0	0	0	0	0
Total	195	5	0	4	1	1	12	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
99.8	98.4	37	37

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

• In the beginning of the session, every year the administration constitutes various committees for the smooth functioning of the activities of the entire college. It also be called the decentralization of the administration among the staff. • Being a govt. institution the maintenance of infrastructure in relation to new construction repairs, white wash etc. is carried out in co-ordination with the PWD. Electrical fittings and repairs are done by the electrical wing of the PWD. The committee in-charge looks after the requirements of the same. The college also has a generator for power backup. • Other facilities within campus like Canteen, Stationary Shop, Juice Corner, Crèche, Public telephone booth are looked after by the 'Parisar Vikas Samiti'. • The entire maintenance of the library rests with the librarian and her staff. Annual verification of books is carried out and dilapidated books are sent for binding. SOUL software and library is maintained by its developer INFLIBNET. • There is a building committee to look after the maintenance, repair and constructional work related to the building. All work is done through web tender E-tender system as per standard norms. • Maintenance of toilets and service areas are outsourced through various external agencies. • Maintenance and up gradation of computers is looked after by computer maintenance committee. Annual Maintenance Contracts (AMC) for laboratory instruments, machines and computers used in different departments as well as those used as a central facility like the LAN, Intercom etc. are renewed regularly to ensure their good service. • There is a committee to look after the maintenance and repair work of furniture and fixtures and other physical infrastructure. It brings to the notice of the authority the needs of repair work and certifies after the work has been completed. Academic standards are maintained by holding

training programmes, workshops and seminars. Syllabi are updated from time to time by the heads and staff of respective subjects through meeting with BOS. The principal constantly monitors the academic standards and take necessary actions when required. The IQAC also shoulders the responsibility of academic reforms. The college has sports facilities for indoor as well as outdoor games. There is also a gymnasium. The sports officer of the college maintains its stock as per requirements. The college has a well-established power and water supply. The registrar of the college shoulders the responsibility of its maintenance. The college website is updated at regular intervals. It begins with the uploading of the college time table, results and new committees of staff, followed by the departmental and college activities like club activities, competitions, workshops, youth festival, sports, gathering etc. Achievements of student and teachers, extension activities, program outcomes, future plans, activities conducted by the IQAC.

<http://www.gmhcollege.org.in/naac/Procedures%20and%20policies%20for%20maintenance.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State Govt. and Non Govt.	1790	17017987
Financial Support from Other Sources			
a) National	Inspire, centre, sector, UGC, Single girl child	8	706388
b) International	00	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Life saving initiatives	03/09/2019	187	Personality development Cell
Contribution of freedom fighters in nation building	08/08/2019	67	Personality development Cell
Etiquettes in Personality Development	24/07/2019	85	Personality development Cell
Web Designing	15/02/2020	64	CPE Lab
Photoshop Short term course	15/01/2020	165	CPE Lab
Addon Course, Spoken tutorials	01/08/2019	235	IIT Mumbai, CPE Lab - II
Addon Course, Computer Basics	01/08/2019	1016	CPE Lab - I
Remedial Coaching	01/10/2019	723	World Bank

			(MPHEQIP)
Self Defence Training, Karate	01/03/2020	250	Sports Department
Bridge Course	01/08/2019	254	Language Department
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Swami Vivekanand career guidance cell	14	580	1	1
2020	Swami Vivekanand career guidance cell	24	137	18	13
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
243	243	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Govt. M H College of Home Science and Science for women, Jabalpur	2008	514	other institute	174	11
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to

2020	25	BSc	CBZ	Govt. M H College of Home Science and Science for women, Jabalpur	MSc
2020	8	B. Sc.	CBZ	OTHER	M.Sc.
2020	50	B. Sc.	PCM	Govt. M H College of Home Science and Science for women, Jabalpur	MSc
2020	66	B. Sc.	PCM	Others	M.Sc./ MCA
2020	6	B. Sc.	PCM	Others	B.Ed
2020	24	B. Sc.	CBTB	Govt. M H College of Home Science and Science for women, Jabalpur	MSc
2020	9	B. Sc.	CBTB	OTHERS	MSc
2020	13	B. Sc.	PCMM	OTHERS	M.Sc./ MCA
2020	2	B. Sc.	PCMM	Govt. M H College of Home Science and Science for women, Jabalpur	M.Sc.
2020	6	B. Sc.	PCMM	OTHERS	B.Ed
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
GATE	3
Any Other	12
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Debate	District	25
Speech	District	24
Poster	Institution	9
On spot Painting	Institution	9
Rangoli	Institution	16
Solo Song (Western)	Institution	13

Group Song(Western)	Institution	12
Debate	Institution	30
Skit	Institution	10
Solo Dance	Institution	24
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NA	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution believes in the representation of students in all its important academic and administrative committees therein to ensure greater transparency in its functioning. Student representation is an indispensable part of academic and administrative bodies/committees of the institution such as the governing body, IQAC and alumni association of the college. Students play a crucial part in the academic activities of every department such as publishing articles in departmental magazines, wall magazines, club activities of each department etc. PG students hold seminars and workshops for their respective departments they play an active part in reviewing the progress of the syllabus and teaching learning process and consequently rendering their grievances to the heads of the department. If the students are not satisfied with the results, they apply for revaluation/transparency and re-totaling, thus maintaining the standards of valuation through experts. They also serve as advance learners and teach their subject to the weaker students/ slow learners of their class. When elections are held, the class representatives are elected who in turn voted for the four posts of the union that is President, Vice President, Secretary and Joint Secretary. These office bearers bear the responsibility of representing the students and bringing forth before the authorities their demands grievances and requirements. The members of the students union also play an active role in the implementation of schemes for college welfare. The NCC students shoulder the responsibility of giving Guard of Honor to eminent guests visiting the college, on special occasions. The responsibility of maintaining discipline in the college rests with the members of NCC and NSS. They also work as volunteers in maintaining law and order during various function in the college. The members of NSS along with other students of the college strive to maintain cleanliness in the campus. The students of the college work for maintaining the environment of the college through plantation of trees, keeping polythene free campus by exhibiting posters, holding quiz competitions, Nukkad Natak, slogans etc. One meritorious student is a member alumnus in the board of studies of every subject.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

- The college feels proud to have an association of its ex-students, which came into existence on 26/02/1999. The alumni of the college is actively involved in

the major functions of the college such as examination, youth festival, scholarship, BOS, gathering etc. • They function as observers and external examiners in the annual examination of the college. • They form a member in the BOS of their respective subjects and give their suggestions. • Alumni holding eminent position in society preside over as chief guest in various occasions such as Human Rights Day, Women's Day, and prize distribution day. Gold medal for outstanding performance in different subjects are sponsored by the alumni of the college. • As members of Jan Bhagidari committee, they help in the implementation of various development schemes of the college. • The crèche in the college is being run by an alumnus of the institution, which is a big advantage for the staff. • Guidance for placement and training is also provided by the alumni. • Alumni placed in higher positions in the society share their experience and discuss strategies for the attainment of a successful career, with the students. • They also provide economic help to the students from the weaker sections in the form of tuition fee, exam fee, books, stationery and other study material.

5.4.2 – No. of registered Alumni:

861

5.4.3 – Alumni contribution during the year (in Rupees) :

172200

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni association of the college met about five times during the academic year 2019-2020. The alumni meetings held after the NAAC accreditation worked in the direction of making new proposals for the coming session. • Membership was given to newly pass out students of the college. • Agenda was prepared for the up gradation of the working condition of the teachers as well as students • The NAAC report was analyzed and thus strategies to overcome the weaknesses were made. • The members voluntarily planned to render their services in which ever field they belonged • Scholarship to economically weak toppers of the college was decided. • Presence of alumni in various important celebrations, such as Foundation day. Annual function, Human Rights Day, Women's' day was unanimously planned. • Gold medals to toppers of different subjects are given by the alumni every year. • Distinguished alumni preside as Chief Guest in different programs of the college and share their experience regarding their carrier with the students. • Eminent alumni of the college address the students on the occasion of International Girl child Day and Women's' Day, thereby making them aware of their rights and schemes made by the Govt. • Feedback from time to time is taken from the alumni regarding the syllabus, available facilities, infrastructure etc. • Some of the alumni of the college placed in high offices both in India as well as abroad thereby popularizing the college and setting example to the students of the college that nothing is impossible, through their address to students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Coming together is a beginnings, keeping together is progress, working together is success, The utilization believes in the aforesaid quote therefore it has incorporated served committee's in its hierarchy empowered with various responsibilities which they shoulder throughout the year .These committees thus add is the efficiency of the performance of the administration .some of the major committees are Internal QAC examination cell, admission committee,

scholarship ,discipline and anti-ragging, Purchase committee, research committee ,Janbhagidari Library sports etc. Such committee has a conveners and its team of members, who should the allotted responsibilities. The requirements progress report of the activities carried out is brought is the notice of the Principal from time to time. This decentralization of power brings about a greater transparency in all its activities. The institution also believes in the participation of students in its various important committees. There by ensuring transparency. The students they become aware of the functioning the college. The participation of teacher students and office staff brings about better outcomes. Few committees' such as, BOS, alumni council, hostel committees etc have student representative, students also organize club activities, prepare wall magazines, publish departmental magazines, conduct quiz and seminars. They also act as advanced learners to teach slow learners of junior classes.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	<p>The college infrastructure consists of architecturally beautiful three storied main block, four hostel buildings, Auditorium, Canteen, Gymnasium, Montessori school, Playground and Gardens spread over 10.7 acre of land in the heart of the city. To meet the requirements of academic growth of the college, the physical infrastructure has been extended in the same proportion. During the last five years a number of classrooms and lift connecting three floors and toilets have been made available. Class rooms and laboratories, library, reading room, auditorium, common room and office are renovated as per the requirements. All class rooms are well lit, ventilated, Close circuit cameras are installed for close monitoring of the entire premises. Ten classrooms including 3 smart class rooms are fitted with LCD projector. Laboratories are well equipped and regularly upgraded in terms of equipment. Library and reading room are situated at ground floor. Library is regularly enriched by new books and Journals. The total number of books in the library are 62626. The college has procured, network version of SOUL software for automation of the Library. All managerial activities of library are carried out thorough this software. Books have been bar coded and issue return is accomplished by using bar</p>

code scanner. Students can search books of their interest through OPAC module of SOUL software. Internet facility is also available in the library. Faculty members use e-library facility from <http://nlist.inflibnet.ac.in>, through their membership user ID, allotted by INFLIBNET. Meticulous planning of time table ensures the optimal utilization of infrastructure facilities. Over the year the college has developed a strong ICT infrastructure to promote the use of computers in academic and administrative activities. The college has developed 2 CPE labs which house 42 P IV computers working with broad band facility. The college runs add-on courses on computer basics it is made compulsory for all first year students, certificate course by IIT Mumbai for and Second year students. The college also has subject specific computer laboratories in Mathematics, Physics, Clothing Textile, Language, Chemistry, and Hostel.

Research and Development

As research is an integral part of academics, faculty members undertake research projects along with the teaching assignments. Research work is accomplished at an accountable level and the institution provides all required facilities like laboratory, chemicals, instruments, good library and a congenial atmosphere for the same. The research work carried by the faculty members is published in National and International journals

Examination and Evaluation

The academic growth of students is continuously judged by two continuous comprehensive evaluation tests, viva on project and practical work and the results of practical and main examination. Thirteen modes are identified for CCE through which the proficiency of students are evaluated such as assignments, group discussions, poster making, class tests, library consultations, preparation of multiple choice questions, biography of scientists, solution of old question papers etc. Complete growth of students is ensured by their participation in sports, cultural, literary, social and academic activities. Participation in various departmental activities like publishing of wall magazine, departmental magazine, managing events,

organizing quiz, debate, seminars, through activity clubs in each department is another method of evaluating course outcomes.. The summaries of the results are evaluated by the committees appointed and also by the principal who decides the necessary strategies for up gradation (if any). Attainment of course outcomes is finally evaluated through results of main examination. If the student fails to attain the minimum required marks for passing she is made to appear in ATKT/supplementary examination in the respective subject (theory and practical).

Teaching and Learning

A broad frame work of the academic calendar is planned at the beginning of the session. On the basis of this, teaching plans are made by teachers for their respective courses and achieve targets as per the schedule. Teaching is made interesting and more explanatory by use of audio visual systems, LCD projector, OHP and models. Other means of teaching includes lectures by experts, educational excursions and industrial field visits. Slow and advanced learners are identified in the beginning of the academic session. Advance learners are given a responsibility to guide and help their fellow slow learners in their studies. Remedial classes are arranged for slow learners and students hailing from the disadvantaged communities.

Curriculum Development

The curriculum for all the under graduate classes is provided by the State Higher Education Department whereas the curriculum for the postgraduate subjects is provided by the affiliated university .The institution has the flexibility of making changes in the same only upto 20.This syllabus is then brought before the BOS of each department for its recommendation

Human Resource Management

In order to ensure effective and efficient use of human talents to accomplish institutional goals the college believes in human resource management. It thus makes strategies for developing and maintaining an effective work force. In this direction it makes all necessary planning for procurement or recruitment, welfare

schemes, maintenance, training and placement, promotion, internal relationship and rewards. It is the basic function of management that determines the performance of staff. In order to attain educational goals and standards the institution distributes responsibility among its teaching and nonteaching staff as well as students. This distribution of work/duties in turn brings better outcome and transparency in the functioning of the institution.

Industry Interaction / Collaboration

The institution aims at providing exposure to the students and makes them self-reliant so that they can become entrepreneur/secure jobs after passing out.

- Internships for students are career oriented. They spend 60 hours of training in such an environment from where they become equipped with knowledge through which they can acquire job or become self-employed, for example : dietician in hospitals, fashion designer, run nutritious tiffin centers, become interior designers, etc.
- Educational tours to industries such as Sanchi Dugdh Sangh, looms, hotels, hospitals, pollution control board, JNKVV, TFRI, ICDS, veterinary college, etc.
- Workshop, seminars and industrial training by experts from corporate world on topics such as mushroom cultivation, bonsai preparation, silk worm rearing, bakery, food preservation, soft toy making, hardware and networking, cloud computing, fish rearing, etc.
- Linkages with industries for training and placement.
- Companies are invited for campus drive and placement and collaborations are made with other institutions for the same.
- Career fair is organized every year, where students with self-made articles as well as those from corporate world are allotted stalls. A number of companies also visit this fair and short list the students.
- One industry person is a member of the alumni association, BOS of each department, IQAC, academic council, etc.

Admission of Students

The admission of first year students is done as per government policies. The dates are declared by the M.P. Higher Education department. The entire procedure is online. The registration

is carried out online, followed by the verification of documents in the college. The choice filling and allotment of seats is done through government portal. The college has its own quota of seats for each subject combination. Reservation of seats for ST, SC and OBC is done as provided by the government. The entire process is transparent. The left over seats are filled through college level counseling. The fee structure is also as per government policies. After the admission the entire data is processed by the institute through its admission module.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	All the important information such as college calendar, time table, examination time table, remedial classes, teacher guardian scheme etc are displayed on the website. The staff has a whatsapp group for sharing important notices.
Administration	The principal chamber is equipped with a monitor displaying live CCTV coverage of the entire premises, classrooms, laboratories etc. It has also got a centralized announcement system through which all the important notices are conveyed to the students. There are intercoms in the principal chamber, office, library and all the departments. There is also a whatsapp group in which principal is the administrator, for circulating important notices among the staff.
Finance and Accounts	This module takes care of accounts viz. U.G.C. Government and Non government. The account module automatically manages posting of fees into appropriate account heads. Ledger books and cashbooks are generated. The module is capable of generating DFC and GFC automatically. It is linked to fee module and student module.
Student Admission and Support	The entire process of admissions is taken care of in this module. This process consists of -application form submission, verification of application forms, merit list generation, admission list generation, fee payment and allotment of unique ID, generation of Identity card with scanned photograph.

	<p>The fee payment is linked to the accounts module. This module maintains the complete information of students viz. Father's name and Mother's name , Address: local and permanent, contact numbers, Section and serial number, fee category, Caste, religion, Student status: ex or regular. The information can be searched by unique ID, name, class etc. When a student is promoted to the next class after qualifying the examination, her class automatically changes from current year to next year on payment of fee. This is linked to Attendance, Fee, Scholarship and Exam Module of the software.</p>
Examination	<p>This module is developed to handle the entire examination process of all types of examinations viz. internal assessment, main written and practical examination, project work, retotaling / revaluation, supplementary and special examinations. The module takes care of roll list generation, master for exam management as per the specified rules, entry of marks, result process mark sheet, result generation along with other reports. This is linked to Students Module.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr Daya Shankar Gupta	ACR Workshop	RCPV Narona Academy, Bhopal	9505
2019	Dr Sudipta Sanyal	E-Content Workshop	RCPV Narona Academy, Bhopal	1389
2019	Dr Grish Verma	Training Of Teachers (ToT) For Deeksharambh -Student Induction Programme (STP)	RCPV Narona Academy, Bhopal	3866
2019	Dr Kalpana Gupta	Governance For Remedial Classes Workshop	RCPV Narona Academy, Bhopal	5390
2019	Dr Nand Lal Patel	Workshop	RCPV Narona Academy, Bhopal	1243

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Language Lab Training	1	10/10/2019	10/10/2019	1
Environmental, Forest and Climate Change Related Training Programme	1	03/10/2019	04/10/2019	2
EPCO - Conservation of Forest Resources Training Programme	2	14/10/2019	18/10/2019	5
Smart Classroom Training	1	30/09/2019	30/09/2019	1
Cambridge Assessment English Training Programme	1	09/09/2019	12/09/2019	4
National Workshop on Applique Art	3	31/08/2019	31/08/2019	1
Training of Teachers for Deeksharambh - Student Induction Programme	1	21/08/2019	23/08/2019	3
Workshop on MOOCs, e-content development and open educational resources	1	19/08/2019	24/08/2019	6
Workshop for Academic Improvement	6	16/08/2019	16/08/2019	1
Training Programme on Sexual Harassment of women at	2	01/08/2019	01/08/2019	1

workplace

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	8	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The faculty is free to use the ICT infrastructure, library facilities of the institution computers, Photocopy, printers etc.</p> <ul style="list-style-type: none">• Seminars and workshops are conducted thereby adding to updation.• Healthy and hygienic work environment.• Annual increments and three additional increments to those who get Ph.D. awarded.• Casual leaves and medical leaves.• Medical reimbursement given as per policy.• Necessary alternate arrangements are made in case of long leave by a staff member.• Residential quarters for the Principal, Wardens and security persons.• Other facilities available are ramps, lifts, intercoms, canteen, juice corner, telephone booth, crèche.• Yoga programs are conducted at regular intervals, there is also a gymnasium separate parking for two as well as four wheelers.• Green and clean, pollution free environment.• Security inside the campus round the clock.• GPF Scheme• CCTV cameras are installed all over the campus.• Provision of attendants in each department.• CM helpline L1 centre for prevention	<p>Free to use the ICT infrastructure, library facilities of institution of Healthy and hygienic work environment.</p> <ul style="list-style-type: none">• Annual increments.• Casual leaves and medical leaves, medical reimbursements are given as per policy.• Necessary alternative arrangements made in case of long leave by any staff member.• Residential quarters for the watchman and attendant.• Other facilities available are like ramps, lifts, intercoms, canteen, juice corner, telephone booth, crèche,.• Parking for two as well as four wheelers.• Green and clean, pollution free environment.• Security inside the campus round the clock.• GPF Scheme• CM helpline L1 centre for prevention of grievances	<p>The students are free to use the ICT infrastructure, library facility computers,</p> <ul style="list-style-type: none">• Healthy and hygienic work environment.• Other facilities available like ramps, lift, intercoms, canteen, juice corner, telephone booth, crèche,.• Separate parking for two as well as four wheelers.• Green and clean, pollution free environment.• Security inside the campus round the clock.• Availability of pure drinking water.• Clean and adequate toilets with regular cleaning throughout the day.• Presence of a lady doctor in the campus.• A gymnasium, yoga and self defense training.• Various scholarships, book bank, stationary• Common room.• Remedial coaching for weak students.• o Teacher guardian scheme for counseling and problem solving.• o CM helpline L1 Centre for prevention of grievances• Apart from the various scholarships provided by the Government, the institution provides the following schemes.• Each one adopt one (fee to economically backward students by the staff).• Alumni scholarship• Nupur foundation scholarship.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All the financial transactions carried out by various departments of the college are done through a specified procedure. The bills for the same are then given to the accounts section of the college, where all the entries are maintained in the cashbook. These cashbooks are checked by the accounts checking committee of the college. If there is any discrepancy, it is brought to the notice of the concerned staff and then it is rectified. Thus the internal audit is carried out annually. In the previous years, the external audit was carried out by a team of auditors from AGMP, Gwalior. These auditors conducted a test audit of a specified period where the entire financial transactions of that period were checked. If there was any objection it was called for an immediate rectification. In case of any such problem which could not be rectified soon, it was done later and the report was sent. The final audit report was submitted by the Principal to the additional director and then further to the department of H.E., Bhopal and subsequently to AGMP, Gwalior. At present the external audit is done by a Chartered Accountant hired by the college. He carries out audit annually and the report is sent to the H.E. and to AGMP, Gwalior.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

16800

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	RDVV, Jabalpur	Yes	PRINCIPAL
Administrative	Yes	Additional	Yes	AGMP, Gwalior

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The teacher guardian scheme forms the backbone of the student teacher relationship. It is a successful effort to develop intimacy in their relationship. Nowadays the Whats app groups are an added source to boost up this relationship. All the important information, conversation and notices are 'therein circulated. • The meetings held twice a year with the students along with their parents are an important provision to discuss issues, problems, weakness etc. with the teacher guardian. Here they get up platform where they can communicate without any hesitation. The interactions of these meetings are taken down in a dairy containing all the essential personal details of the students registered under the teacher. They are then analyzed and resolutions are found out. • One to one counseling: If the student faces some problem such as family environment class timings, difficulty in following a particular teachers lectures library notes etc., she feels free to approach the teacher

guardian in her leisure time who in turn takes all possible pains to relieve her from her inconvenience. • Student tracking: The teacher guardian keeps in touch with the students allotted to her /him even after they pass out. The teacher keeps a record of the student's academic and professional progression. The student also contacts the teacher for any required help regarding future academic plans or competitive exams.

6.5.3 – Development programmes for support staff (at least three)

1. Training Programme on IFMISS for members of the Office Staff by treasury Jabalpur 2. Training Programme on Income Tax for members of the Office Staff 3. Training Programme on Accounts for members of the Office Staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Post Accreditation Initiatives. The efforts to enhance the quality have led the institute to take many initiatives to not only comply with the recommendation of the NAAC peer team but also go a few steps further. It believes in achieving academic excellence values, by promoting values, creating social responsibilities and building global competencies to face dynamic environment.

1 Curriculum Design:- The curriculum is designed incorporating recent trends in industry to suit, the course syllabi, value added courses, soft skills education, internships, participation in co-curricular, extracurricular and extension activities such as seminars, workshops, group discussions, assignments and overall increased MOUs use of ICT and Online classes for postgraduate students were initiated. What's app groups of different committees were made for meeting the needs of mutual interactions, face book page and twitter account of the institute were formed.

2 Ek Bharat Shreshtha Bharat Scheme Under this program the institution aims to actively enhance interaction between people of diverse culture living in Madhya Pradesh and Manipur, with the objectives of promoting greater mutual understanding amongst them. Through this innovative practice the knowledge of the culture, traditions and practices of Manipur lead to understand and establish a bonding between the paired states. Throughout the year activities such as video chatting, showing documentaries relating to the physical and cultural heritage, holding competitions relating to slogans, dress, recipes, etc. of the paired state were held, thereby bringing about a better understanding.

3 Increased security in Campus: Role of police is pivotal in safety and security of citizens in general and women, in particular. To increase the security of students at the gate and within the campus a women police chowki was established in the campus. It is a matter of common knowledge that women who are victims of violence or harassment may not find it easy to approach the police or other authorities for getting help or support it was therefore desirable to provide them an effective alternative for getting help and support. The Mahila Police Chowki helps in promoting this objective.

4 Infrastructure Developments: The college has augmented the infrastructure by adding the facility of a lift for physically handicapped students and staff members. To commemorate 150th birth anniversary of Mahatma Gandhi a bust of Rashtrapita has been installed in the stadium.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2019	Academic enhancement programmes -Lecture series Quiz Seminar Workshops Trianing Programmes	19/06/2019	17/07/2019	28/03/2020	1704
2019	Community outreach programmes	02/07/2019	29/07/2019	28/03/2020	415
2019	Regional Level Carrier Fair	04/12/2019	15/02/2019	16/02/2020	2252
2019	Activities Departmental club activities	02/07/2019	17/07/2019	28/02/2020	1345
2019	Personality Development Programme	02/07/2019	24/07/2019	27/02/2020	863
2019	Go green initiatives	30/08/2019	17/07/2019	03/02/2020	747
2019	Yuva Sankalp Varsh	30/08/2019	20/08/2019	20/09/2019	174
2019	Maitri Diwas Orientation Programme	30/08/2019	17/09/2019	19/09/2019	1247
2019	Remedial coaching	30/08/2019	01/10/2019	04/04/2020	723
2019	EBSB-Students exchange programmes	30/08/2019	03/02/2020	31/03/2020	291
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Pocso(Awareness Programme)	18/09/2019	18/09/2019	150	Nill
Awareness	24/09/2019	24/09/2019	250	Nill

Rally				
Drama Competition Theme Female Foeticide	11/10/2019	11/10/2019	11	Nill
Address to students on women safety & Protection from cyber crime	06/11/2019	06/11/2019	475	Nill
Police chowki established in campus for security of students	07/11/2019	07/11/2019	475	Nill
Oath on BETI BACHAO BETI PADHAO on the eve of National Girl Child Day.	24/01/2020	24/01/2020	235	Nill
Screening of short film on 'Good Touch Bad Touch', 'Cleanliness', 'Health', 'Menstrual Cycle and Nutrition.	24/01/2020	24/01/2020	235	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution takes all measures to create environmental consciousness among the staff and students. To achieve this, various programmes such as, environmental fortnight is celebrated every year comprising of several activities related to the conservation of environment, mass plantation, rain water harvesting, vermin composting, etc. Use of polythene is completely prohibited in the campus. Solar panels are installed in the campus to partially meet the energy requirements. LED lights are made use of to reduce power consumption. Workshops and awareness programmes are conducted throughout the year to orient the students towards ecofriendly practices.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	7
Provision for lift	Yes	7
Ramp/Rails	Yes	7
Braille Software/facilities	Yes	1
Rest Rooms	Yes	7
Scribes for examination	Yes	1
Special skill	No	Nill

development for differently abled students		
Any other similar facility	Yes	7

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	10	8	02/07/2019	365	Residential Facility	Safe residence for students from other places	700
2019	10	8	18/06/2019	365	Cycle Stand	Cheap and Pollution free	300
2019	10	8	18/06/2019	365	Bus Stop	Saves Time	400
2019	10	8	06/09/2019	1	Extension activities by Home Science Department	Health and hygiene	150
2019	10	8	25/09/2019	1	Extension activities by NSS	Awareness for girl child	75
2020	10	8	31/01/2020	Nil	College Chalo Abhiyan	Literacy Drive	1836
2019	10	8	02/07/2019	365	Convenient College Time Table	Time management	3456
2019	10	8	18/06/2019	365	College Canteen	Refreshment	3500
2019	10	8	18/06/2019	365	Juice Corner	Refreshment	3500
2019	10	8	18/06/2019	365	Stationary Shop	Saves time	3500

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Bharat Raksha Parva -Nai Duniya: self made Rakhi for soldiers (Workshop)	03/08/2019	Every year the department of Clothing Textile, holds a workshop on the preparation of Rakhi by students with the aim of sending them for our soldiers who remain away from home on this festival.
Sadbhawna Diwas - Rally	20/08/2019	In order to commemorate the 75th birth anniversary of late prime minister Rajiv Gandhi various programmes were organised. One of these was a rally in order to spread the ideas of Mr. Gandhi to the common man.
Sent Rakhis to soldier(self made)	10/08/2019	In collaboration with NAI DUNIYA news agency the students of the college sent self made Rakhis for the soldier who serve our nation away from their family.
National Workshop - applique art through leftover cloth pieces	31/08/2019	After the preparation of garments. Students learnt the art of making use of left over pieces of cloth through applique work by the Clothing and textile department. It is a step towards preparing the girls in the area of textile designing.
Three months certificate course on preparation of bath gown turkish cloth	06/09/2019	The students of fashion department of the college exhibited their creativity by preparing bath gown of various colors and design through turkish cloth. Thus students prepare low budget gowns instead of the expensive ones available in the market.
Lecture series on Gandhi Darshan	12/09/2019	On the occasion of 150th birth anniversary of Mahatma Gandhi students were enlightened with the role of Mahatma Gandhi in struggle for independence and his part

		of non violence in every situation.
Celebration of International Senior Citizen Day.	01/10/2019	Various programmes were conducted on this day including an awareness slogan rally to respect senior citizen, and preparing nutritious food for them.
Gandhi Sahitya ka Vachan	02/10/2019	On the occasion of 150th birth anniversary of Mahatma Gandhi Extract form his autobiography were recited.
Awareness Programmes on Human Values 130th Birth Anniversary of Jawaharlal lal Nehru	08/11/2019	Seminar on declining human values and increasing currupction by the Swami Vivekanand Carrier Guidance Cell comprising of various competitions.
Celebration of childrens day	14/11/2019	Series of programmes were inougurated to be continued throughout the year the significance of the contribution of Pandit Jawaharlal Nehru and Sardar Vallabh Bhai Patel to unite the country post independence were discussed. Measures to bring up children to make them responsible citizens were discussed.
Writing Competition based on thoughts of Mahatma Gandhi	16/12/2019	In order to comemorate the 150th birth anniversary of Mahatma Gandh. An assey comptition were organised in corporating thoughts of Mahatma Gandhi.
Lecture on Patents 70 students by Botany Department.	24/12/2019	A lecture on patents was organised in the college wherein experts laid imphasis on small creative ideas which leads to new creation. Intellectual property rights were also discussed.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Protection of ozone layer -	16/09/2019	16/09/2019	180

International Ozone day .			
writing and reciting competition on Declining moral values and increasing corruption	01/10/2019	01/10/2019	126
Lecture on 'Fundamental Rights' by students of NSS	19/12/2019	19/12/2019	60
Save the tiger awareness programme - International World Tiger Day	30/07/2019	30/07/2019	35
Sarva Darma Sabha.	30/01/2020	30/01/2020	200
Nukkad Natak - Awareness among Common man regarding adulteration of food product.	07/02/2020	07/02/2020	70
Speech competition on Organic Food Product.	07/02/2020	07/02/2020	70
Human Rights Day	11/12/2019	11/12/2019	76
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To install ecofriendly consciousness among the students is one of the primary practices of the institution, thus it endeavors to preserve natural resources for the coming generations. The present generation has to imbibe the culture of preservation and to maintain the standards without compromising with the natural resources on which life is dependent. Some of the special efforts made for ecofriendly environment in the college are:-

1. Green landscaping with trees and plants: The College has beautifully developed green premises. The garden has a variety of old trees and seasonal flowering and non-flowering plants. Very old and huge Asoka trees along the boundary wall give a magnificent look to the institution. Several Mango, Amla and Palm trees are spread all over the premises. A botanical garden with plants of medicinal values has been maintained by the department of Botany. Every year under 'Vidyavan Yojana,' plantation is carried out in the campus. A fish rearing tank with lotus plant has been developed by the department of Zoology.
2. Academic Activities: The College organizes seminars, essay competitions and slogan writing competitions on ecology and environment to educate students.

'Environment Week' is celebrated to create awareness towards environment protection. To impart awareness regarding Ecology and Environment, one full paper on 'Environmental Studies' is included in the Foundation Course of undergraduate IIIrd year. and Post Graduate IVth semester. Topics related to ecology and environments are included in Botany, Zoology and Chemistry at UG

and PG level. 3. Plastic free Campus: Use of polythene is completely prohibited. Members of the discipline committee discourage the use of polythene bags and other plastic items in the college. Use of disposable plastic cups and bottles in the college canteen is totally banned. 4. Paperless Office: All the official transactions are online. Research papers, articles etc. are called online. Payment of salary, bills, remuneration is done online. Admissions are done online, Right from the start forms are filled online, the list of candidates are generated and after the admission fee payment is made online. The campus holds vermicomposting pits to recycle the organic waste of the hostel .A number of water harvesting pits have been constructed to conserve rain water within the campus thereby adding to the level of the water in the well, which is used for several purposes.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The institution follows certain practices which are fully student oriented. Such practices work in the direction of grooming the personality to shine on the horizon as a beacon of knowledge, self-confidence and source of inspiration to build the students, making them multifaceted individuals. Being a women's college, the institution takes all pains in preparing them to become self-sufficient unit of the society after completion of studies. Best Practices of the institute - 1. Skill development Career opportunities: This practice is intended to instill professional spirit among the students. The participants demonstrate more positive relationship with faculty, greater knowledge, use of campus resources, more involvement in campus activities better time management skills. The Vivekananda Career Counseling Personality Development cell in coordination with the department works throughout the year in this direction. A number of short-term training courses, workshops and seminars are organized every year. These activities are carried out to promote career-oriented skills. Students learn the techniques and intricacies from the experts and make various products which are exhibited and sold in the career fare. The current year focused on topics such as: • Workshop on Stencil Painting • Mushroom cultivation • Soft toy making • Bonsai making • Web designing • Flower making • Hardware networking • Hands on training to assemble Solar Study Lamps • Cloud computing • Bakery, food preservation • Garment designing • Best out of waste • Dabu printing, • Fabric printing, • Applique art • Mock tail preparation, • Preparation of nutritious food products for different occasions Students learn the technique and intricacies from the experts and make various products which are exhibited and sold in the career fare. Division level employment-oriented career fare: In order to orient students towards employment, making themselves self-reliant, developing skills and providing placement, multi objective career fare is organized in the college every year. For session 2019-2020 Division level employment-oriented career fare was organized on 15th 16th February 2020, at Govt. M.H. College of Home Science Science for Women, Jabalpur. Some of the salient features of this fare were large number of stalls of different departments of the college, different entrepreneurs from the corporate world, information regarding career opportunities and skill development awareness through experts' address, discussions, quiz etc. for the students. The college and model career center jointly organized a campus drive where 26 companies visited the college, 3263 students got registered, out of which 514 students were selected. 2. Community Outreach Awareness practices: The objective of such activities is to inculcate the feeling of compassion and service to humanity among the students. To encourage community service trips to old age homes, orphanages, rehabilitation centers, de-addiction centers are arranged for the students. Awareness among the community inmates is spread through discussion, skits, plays and rallies, question answer sessions and other activities. Such activities inculcate the spirit of giving back to the society and teach

students to move ahead overcoming all hurdles. Some notable activities conducted throughout the session - • Haemoglobin test was conducted and awareness about anemia was spread by "Lalima Scheme". • Eat Right India awareness drive -To achieve this aim through "Nukkad Natak". • Student and teachers of all departments participated in different activities in Narmada Gokumbh at Gwarighat in collaboration with Nagar Nigam Jabalpur. • Visit to orphanage • Visit to Rehabilitation Centre VIHAN • Holding orientation program for parents in Montessori school. • Visit to De-addiction center • Visit to Virat Hospice • Sending self-made Rakhies to soldiers in collaboration with Nai Dunia news agency. • Demonstration of nutritious food for different occasions. • Organized health checkup in the campus • Demonstration to ICDS workers in medical college regarding home food for infants in place of tinned baby food • Saplings were planted on the hills of Madan Mahal. • Demonstration of mask preparation to villagers by NSS • Briefing labourers' of nearby area about the harmful effects of tobacco • Awareness rallies on important social issues • Preparation of driving license and voter ID card in the institution. 3. Development of Event Management skills • Every department in the institution constitutes an activity club of its own in which four PG students are elected as President, Vice-president, Secretary, and Joint-secretary. This club under the guidance of a teacher coordinator carries out various activities throughout the year, which include conduction of workshop, speeches, lectures, publication of departmental magazine, updating of wall magazine, various competitions like rangoli, greeting card making, essay, slogan, recitation, quiz, celebration of various days of national international importance, etc. Name of the department Name of the Activity club Name of the departmental magazine Physics Einstein Club Vibration Chemistry Qurie Club Chem-era Mathematics Ramanujan Club Gadana Zoology Salim Ali Club Zoo-world Botany J.C. Bose Club Haritima Microbiology Antoni won Leuvanhok Club Microbial world Clothing Textile Srijan Club Paridhan Food Nutrition Health Fitness Club In Food Human Development Ravindra Club Srijan Resource Management Rajmal P. Devdas Club Samvad

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gmhcollege.org.in/all%20notices/Best%20Practices%2019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Govt. M.H. College of Home Science and Science for women, Jabalpur is one of the pioneer colleges in Madhya Pradesh catering to the overall grooming of the students. Its vision is to provide quality education for the overall development of girls transform them into responsible citizens of the country. This is realized through imparting computer literacy to the students thereby preparing them to face the global needs. The institute holds two computer labs under the scheme (CPE) 'College with potential for excellence'. It runs a compulsory computer add on course for all first year students followed by certificate course by IIT Mumbai for second year students. In the third year there is a compulsory paper on Computer Basics. In addition the curriculum consists of Computer Application, Computer Science, Computer Maintenance, Electronics etc. subjects in various course combinations. Each department has got its own computer setup through which all the relevant procedures of the department are carried out. There is also an e-library where students and research scholars carry out their project work. All students are provided their individual passwords to access Infilibnet. Use of computers is incorporated in the teaching of almost all the subjects such as computer embroidery, diet planning, landscaping, programming, networking etc. Physics, Computer Maintenance, Mathematics, Computer Science and Computer Application

departments hold training for Hardware and networking, assembling and disassembling, cloud computing etc. Workshops and seminars by experts are conducted from time to time .Feedbacks are conducted online .Virtual classes are held for the students. There is also a computer lab for the hostlers wherein they can make use of it in their free time. Free Wi-Fi is provided to students in all the Computer laboratories. Thus the institute takes all measures to prepare its students computer savvy and eligible to meet the requirements of the present IT enabled times.

Provide the weblink of the institution

<http://www.gmhcollege.org.in/Computereducation.html>

8.Future Plans of Actions for Next Academic Year

Taking into account the recommendations of the NAAC peer team, the institution focused on the overall up gradation. It aims at achieving global standards imparting world class education through skilled manpower to make a significant contribution to nation building and cater to the needs of the society by creating a research oriented intellectual domain that initiates, nourishes and perpetuates values of humanity. Academic Standards: • To procure Google link for online classes. • Increased use of ICT in teaching learning practices, and to increase participation of the staff in e -content development. • Formation of online groups of teachers as well as students through whatsapp. • Increased number of workshops and webinars. • Hold faculty development training programmes. Continuing remedial classes. • Ensuring an increased number of online training for grooming personality and facing campus interviews. • Promoting collaboration and linkages with industries for internships and research. • To increase the MOUS for student and faculty exchange. • To enhance and upgrade laboratory facilities. • To provide better library facilities for students and staff members. • Proposal for conducting online quiz. • Proposal to start new job oriented certificate and diploma courses. Extra-curricular and co-curricular activities: • Remedial coaching for week students. • To inculcate human values. • Capacity building workshops for teaching and nonteaching staff. • Preparing students for various cultural activities such as skit mime, dance, drama, vocal and instrumental music etc. right from the beginning of the session. • Promoting management skills through departmental clubs. Sports and physical training - • Increased coaching to students for indoor and outdoor sports to face competition at different levels. • Updating infrastructure for sports. • Preparing students for self-defense through marshal art training. • Conducting yoga practices frequently. Extension Activities- • To develop a feeling of compassion for the needy in the society • Encouraging students for extension activities and community outreach activities through NCC, NSS and departmental clubs. • To promote awareness among students about important national and international days through celebrations. • To popularize important weeks such as breast feeding and nutrition week.